

PLEASE RETURN THIS FORM FROM WHERE YOU PICKED UP SUB PLANS

SUBSTITUTE TEACHER REPORT FORM

Make sure you pick up lesson plans from the teacher's desk or the department secretary.

SUBSTITUTE _____ DATE _____

SUBSTITUTING FOR _____ DEPARTMENT _____

The report is for the purpose of giving feedback to the absent teacher. After completing this form, please return it to the department secretary before leaving. Thank you.

HOMEROOM:

Were the "Video Announcements" played? _____yes _____no

Problems encountered: If it involves a student(s) give name(s)

CLASS #1

Subject _____ Period _____ Room _____

Material Covered:

Problems encountered: If it involves a student(s) give name(s):

Action taken:

CLASS #2

Subject _____ Period _____ Room _____

Material Covered:

Problems encountered: If it involves a student(s) give name(s):

Action taken:

CLASS #3

Subject _____ Period _____ Room _____

Material Covered:

Problems encountered: If it involves a student(s) give name(s):

Action taken:

CLASS #4

Subject _____

Period _____ Room _____

Material Covered:

Problems encountered: If it involves a student(s) give name(s):

Action taken:

CLASS #5

Subject _____

Period _____ Room _____

Material Covered:

Problems encountered: If it involves a student(s) give name(s):

Action taken:

CLASS #6

Subject _____

Period _____ Room _____

Material Covered:

Problems encountered: If it involves a student(s) give name(s):

Action taken:

GENERAL COMMENTS:

SUPERVISORY AND/OR RESOURCE CENTER DUTY: